

CHANGE NOTICE FOR MANUAL

DATE: October 3, 2016
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO: 4-2016
SUBJECT: 2016 COLA Mass Change
EFFECTIVE: October 1, 2016

I. BACKGROUND

The purpose of this change notice is to update the determining benefit levels and provide instructions for the October 2016 Mass Change. Changes are made for the Maximum Gross and Net Income limits; the SUA, and BUA amounts; and the Standard Deduction and the Excess Shelter Deduction.

II. SPECIFIC CHANGES

A. Section 285, Determining Benefit Levels

1. Standard Allowance for Utilities (SUA, BUA and TUA) amounts updated in Section 285.01, A.
2. Standard Deduction amounts updated in Section 285.01, B.
3. Excess Shelter Deduction updated in Section 285.01, F.
4. Maximum Monthly Income updated in Section 285.02, A.
5. Maximum Allotment updated in Section 285.02, B.
6. Income Standards for separate Food and Nutrition Services units updated in Section 285.03.
7. Instructions for completing the DSS-1700 Application Worksheet updated in Section 285.04, D.

B. Forms updated to reflect new income and deduction amounts

1. DSS-1700, Application Worksheet
2. DSS-8550 and DSS-8550sp, Change Report Form
3. DSS-8552 and DSS-8552sp, Food and Nutrition Services Makes North Carolina Stronger
4. DSS-8560 and DSS-8560SP, Caseworker Desk Reference

I. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications, changes, and recertifications on October 1, 2016.

If you have any Food and Nutrition Services policy questions, contact the Operational Support Team via email at ost.policy.questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in black ink that reads "David Locklear". The signature is written in a cursive style with a large, stylized 'D'.

David Locklear, Chief
Economic and Family Services Section

DL/vd

[FSs285](#)
[FSs285f1.pdf](#)